



SCMA-SI Arb MARITIME ARBITRATOR'S FELLOWSHIP COURSE 2021

The SCMA-SI Arb Maritime Arbitrator's Fellowship Course ("Course") will be offered by Singapore Chamber of Maritime Arbitration ("SCMA") in conjunction with the Singapore Institute of Arbitrators ("SI Arb").

The Course will comprise SCMA's Maritime Arbitrator Accreditation Programme ("MAAP") held in conjunction with SI Arb's Fellowship Assessment Course ("FAC").

This Course is suitable for aspiring maritime arbitrators who meet the criteria for admission to the FAC (see below: *Criteria for Admission to FAC*).

DATE & TIMING

Dates: 1 October – 8 November 2021

FAC Schedule:

Lectures

Lecture videos will be accessible remotely and on demand during this self-study period	9.00am on 1 October 2021 to 6.00pm on 8 November 2021
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Practical Workshops

Date	Time	Workshop
15 October 2021	10.30am - 12.00pm	Workshop 1 for Module 1
5 November 2021	9.00am - 9.15am	Course Director's Opening Remarks
	9.15am - 10.45am	Workshop 2 for Module 2
	10.45am - 11.00am	Tea Break
	11.00am - 12.30pm	Workshop 3 for Module 3
	12.30pm - 1.15pm	Lunch
	1.15pm - 2.45pm	Workshop 4 for Module 4
6 November 2021	9.00am - 10.30am	Workshop 5 for Module 5
	10.30am - 10.45am	Tea Break
	10.45am - 1.15pm	Workshop 6 for Module 6
	1.15pm - 1.45pm	Course Director's Closing Remarks & Briefing on Online Examination

MAAP Schedule:

29 October 2021	10.00am - 12.30pm	Module 1: The Legal Framework: Litigation & Maritime Arbitration
	14.00pm - 16.30pm	Module 2: The SCMA Framework
3 November 2021	10.00am - 12.30pm	Written Assessment

COURSE SYNOPSIS

Fellowship Assessment Course (FAC)

SI Arb's FAC 2021 will be held online from 1 October - 8 November 2021 and consists of 6 modules with a total of 9 lectures, 6 practical workshops and an Award Writing Examination:

- **Module 1** will cover the basic concepts and principles on the sources of law, the law of contract, the law of tort, and the treatment of evidence. *Candidates who have obtained a degree in law from a university or other tertiary institution recognised by the SI Arb (or such other legal qualifications as the SI Arb may in its absolute discretion accept) are exempted from Module 1. All other candidates are required to attend Module 1 and attend Practical Workshop 1.*

- **Module 2** relates to (i) the acceptance of an arbitral appointment, covering topics such as conducting conflict checks and making disclosures before or when accepting an appointment; (ii) dealing with jurisdictional challenges; and (iii) emergency arbitrations.
- **Module 3** covers (i) case management in conducting an arbitration; (ii) techniques for controlling time and costs in an arbitration; and (iii) drafting procedural orders.
- **Module 4** covers (i) dealing with interlocutory applications; (ii) drafting discovery orders; (iii) dealing with costs of interlocutory applications; (iv) dealing with extension of time applications and guerilla tactics; and (v) dealing with preliminary issues.
- **Module 5** covers the conduct of the evidentiary hearing.
- **Module 6** covers the practical aspects of actually writing the Final Award.
- In the **Practical Workshops**, lecturers and tutors will address questions from candidates and show practical examples of an arbitrator's work product such as procedural orders, Redfern Schedules, discovery orders and interim awards. In **Practical Workshop 6**, the workshop leader for Module 6 will dissect a sample award to see how it should, or should not, be written.
- In the **Award Writing Examination**, candidates will write an enforceable final award.

For more details on the FAC course coverage, please click [HEE](#).

For more details on the FAC Faculty, please click [HEE](#).

Format and Delivery Method

- Each lecture will be delivered online by way of a Zoom webinar recording which can be accessed remotely and on demand for self-study from 1 October – 8 November 2021. Each candidate is required to view each lecture in sequence and in its entirety. The total scheduled duration of all lectures is about 13.5 hours.
- Practical Workshops will be on 5 and 6 November 2021 and will be led by one or more Workshop leaders in a live interactive class conducted virtually on the Zoom meeting platform. Each candidate is required to attend the full duration of each Practical Workshop. The total scheduled duration of all 6 Practical Workshops is 10 hours.
- Each candidate who has been successfully registered for FAC will receive personalised login details to SI Arb's online course portal to access all reading materials, lectures, presentations slides and the online award writing examination.

Criteria for Admission to FAC

The FAC will focus on teaching candidates the practical aspects of acting as an arbitrator. To benefit from FAC, candidates should already have a sound grasp of the law of arbitration.

Accordingly, admission to the FAC is open to:

1. Lawyers with at least 10 years involvement in litigation/dispute resolution; or who have been active arbitrators, and can provide documentary evidence of such experience; OR
2. Non-lawyers who have at least 10 years of involvement in dispute resolution or who have been active arbitrators, and who can provide documentary evidence of such experience; OR
3. Those who have successfully completed the International Entry Course conducted by SI Arb or such other equivalent course as may be recognised by SI Arb.

Completion of FAC

To complete the FAC successfully, a candidate must:

- (a) Achieve 100% attendance at all the Practical Workshops; and
- (b) Pass the open-book Award Writing Examination.

Maritime Arbitrator Accreditation Program (MAAP)

SCMA's MAAP will be held online on 29 October 2021 and consists of 2 workshops and a Written Assessment:

- **Module 1: The Legal Framework: Litigation & Maritime Arbitration – 2.5 hours**
This module will cover an overview of maritime arbitration and issues specific to maritime arbitration, in particular, a discussion on various ADR solutions (costs and time frames), litigation (why it is less suited to commercial parties), and arbitration (advantages and disadvantages of arbitration in a maritime context, fundamental features of maritime

arbitration and others).

- **Module 2: The SCMA Framework – 2.5 hours**

This module will cover the SCMA framework for maritime arbitration and will include the SCMA Model Arbitration Clauses, the Expedited Claims Procedure, the Expedited Arbitral Determination of Collision Claims (SEADOCC), managing arbitration and legal costs, and managing the arbitration procedure.

See MAAP outline [HERE](#) for detailed programme structure.

For more details of the MAAP Faculty, please click [HEE](#).

To complete the MAAP successfully, a candidate must:

- (a) Achieve 100% attendance at the lectures; and
- (b) Pass the MAAP Written Assessment.

ASSESSMENT

- The FAC Award Writing Examination is an open-book examination which will be conducted virtually on SI Arb's online course portal and/or on the Zoom meeting platform over a period of 3.0 hours on 8 November 2021. Each candidate is required to sit for and pass this written examination by writing an enforceable final award within the time and based on the facts given.
- The MAAP Written Assessment is also an open-book examination which will be conducted virtually on SI Arb's online course portal and/or on the Zoom meeting platform on 3 November 2021. Each candidate is required to sit for and pass this Written Assessment.

CERTIFICATE(S) GRANTED UPON SUCCESSFUL COMPLETION

1. A candidate who successfully completes FAC and **MAAP** will be awarded a "Certificate of Fellowship in Maritime Arbitration" jointly issued by SI Arb and SCMA. **A candidate who has successfully completed the Course may, subject to satisfying other relevant criteria, apply for admission as a Fellow of the Singapore Institute of Arbitrators.**
2. A candidate who only successfully completes FAC will be awarded SI Arb's "Fellowship Assessment Course Certificate". A candidate who has successfully completed FAC may, subject to satisfying other relevant criteria, apply for admission as a Fellow of the Singapore Institute of Arbitrators.
3. A candidate who only successfully completes MAAP will be awarded SCMA's "Certificate of Completion of the Maritime Arbitrator Accreditation Programme".

*COURSE FEES

Member of SI Arb or SCMA	Non-Member
S\$3,500 (All Modules of FAC plus MAAP)	S\$4,000 (All Modules of FAC plus MAAP)
S\$2,900 (Modules 2,3,4,5 & 6 of FAC plus MAAP)	S\$3,400 (Modules 2,3,4,5 & 6 of FAC plus MAAP)
S\$600 (MAAP only, available to candidates who have previously successfully completed FAC)	S\$800 (MAAP only, available to candidates who have previously successfully completed FAC)

**MCF Training Grant is available for eligible course participants. Please refer to www.mpa.gov.sg/mcf for information on the MCF Training Grant.*

For all enquiries relating to MPA cluster funding, please contact the SCMA Secretariat at the details below.

REGISTRATION

All registrations and payments must be made online [HERE](#).

For enquiries on the Course, please contact the SI Arb Secretariat:

Tel: +65 6551 2785

E-mail: secretariat@siarb.org.sg

For all enquiries relating to MPA cluster funding, please contact the SCMA Secretariat:

Tel: +65 6324 0552

E-mail: mail@scma.org.sg