



Singapore Institute of Arbitrators

To: **The President, Singapore Institute of Arbitrators**

Dear Sir,

I wish/ do not (*) wish to be considered on the Panel of Arbitrators of the Institute.

I wish/ do not (*) wish to be considered on the Panel of Tutors of the Institute.

I append the following updated personal particulars for your necessary actions.**)

Yours sincerely

Signature of
Date:

Notes:

- You may indicate your interest in either one or for both Panels.
- (*) Please delete the non-applicable portion.
- (**) You are only required to return the verified information if you wish to be considered on the Panel of Arbitrators and/or Panel of Tutors or, you wish to highlight any discrepancies and changes to our attention.

| | |
|---------------------------------------|-----------------|
| PERSONAL PARTICULARS OF | |
| 1. Membership: | 2. NRIC: |
| 3. Date of Birth: | 4. Nationality: |
| 5. Designation: | |
| 6. Company: | |
| 7. Home Address: | |
| 8. Office Address: | |
| 9. Correspondence address (hardcopy): | |
| 10. Corresponding email address: | |
| 11. Home Tel: | 12. Mobile: |
| 13. Office Tel: | 14. Fax: |
| | |

15. Academic Qualification:

| | | |
|---|----|----|
| 1 | 2. | 3. |
|---|----|----|

| | | |
|----|----|----|
| 4. | 5. | 6. |
| 7. | 8. | 9. |

16. Languages Written (pls list in the order of proficiency):

| | | |
|----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |

17. Languages Spoken (pls list in the order of proficiency):

| | | |
|----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |

18. Primary Profession:

19. Membership of Other Professional Bodies:

| | | |
|-----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |
| 7. | 8. | 9. |
| 10. | | |

20. Core Competency:

| | | |
|-----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |
| 7. | 8. | 9. |
| 10. | | |

21. Panel Membership with other Arbitration Institutions:

| | | |
|-----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |
| 7. | 8. | 9. |
| 10. | | |

22. No of appointment in Arbitration proceedings as (to date):

- a. Arbitrator ()
- b. No of awards published ()
- c. Counsel ()
- d. Expert Witness ()
- e. Dispute Resolution Advisor/ Consultant ()

23. I submit a copy of the arbitral award for your retention published in my capacity as the arbitral tribunal. (Note: You may delete the names of parties and replaced them with acronym such as party 'A' or party 'B'.)

24. You may wish to forward the following statements and information to us in support of your application for admission on the Panel of Arbitrators and/or the Panel of Tutors:

- a. Two referee statements from known arbitration practitioners:
(Please submit the signed statements from referees together with your application.)

| |
|-----|
| (1) |
| (2) |

- b. Published writings in ADR journals or legal periodicals
(Please state names of journals/legal periodicals, date and issue of publications)

| |
|-----|
| (1) |
| (2) |

25. Please state relevant teaching/ training experience (to include name/ type of courses/ Institution/ organisation and year):

| |
|-----|
| (1) |
| (2) |
| (3) |

26. I declare that I have no criminal conviction involving moral turpitude or fraud.

27. In order to facilitate the appointment/ nomination process with greater efficiency and speed, we invite you to indicate your range of hourly fee charges should you be appointed/ nominated as an arbitrator as follows.

| | Hourly Fee Charges (in Singapore Dollars S\$) | Please mark with (X) against the applicable hourly rate |
|----|---|---|
| 1. | S\$ 300 to 350 | |
| 2. | S\$ 350 to 400 | |
| 3. | S\$ 350 to 400 | |
| 4. | S\$ 500 to 600 | |
| 5. | S\$ 600 and above | |

The range of hourly rates indicated by you will continue to apply until 31 March 2009 unless otherwise informed by you.

28. I have no objection for my personal particulars (other than contact details) to be published on the Institute's website.

29. I agree to abide by the Code of Conduct when acting as or seeking appointment as the arbitrator. (Note: A copy of the Code of Conduct is available at the Institute's website at www.siarb.org.sg)

30. I agree to abide by the final outcome of my application.

Yours sincerely

Signature of
Date:

| |
|--|
| <p>Note: Kindly verify and update the personal particulars where necessary and send it to the following address marked '<i>Strictly Confidential</i>':</p> <p style="text-align: center;">Mr Johnny Tan Cheng Hye, PBM The President The Singapore Institute of Arbitrators 32 Maxwell Road #02-07 Maxwell Chambers Singapore 069115</p> <p><i>Thank you.</i></p> |
|--|